

# Covid-19 Risk Assessment for Self-Catering Properties

Property Names: Urrard House & The White Cottage

Date of next review: 1/09/2020

Date of Assessment: 28/06/2020

Notes:

Assessment carried out by Claire Cannon

What are the hazards?	Who might be harmed and how?	What are you already doing to control the risk?	What further action do you need to take to control the risk?	Risk factor/urgency		
				High	Med	Low
Person to person contact during Covid-19 pandemic (host and guest).	Becoming infected and further spread the infection.	Leave the sanitised key in situ for guests so no contact is required.  Cleaners will only enter the property once empty.	Minimise the contact between two parties.			/
			Provide a pre-arrival/departure pack for guests explaining procedures.			/
			Ensure guests are not present between cleans.			/
			Any issues needing a maintenance visit to be arranged when guests are out of the property where possible (unless an emergency).			/
			Contact details provided for issues/queries.			/
			Restrict access to areas of the estate near tenants and 'working' sites.			/
Cleaner/housekeeper/ other staff not fit for work and infected with Covid-19.	Could spread Covid-19 through cleaning/catering within the property.	All cleaners/other staff are contactable via phone/text.	Create ongoing system for checking contract cleaners/caterers' health and wellbeing.			/
Cleaning regime not fit for purpose.	Contaminated accommodation/spread of Covid-19.	Reduced soft furnishings.	Create a cleaning plan that cleaning staff must adhere to.			/

		<p>Removed DVDs, books, games, jigsaws.</p> <p>Reduced ornaments.</p> <p>Reduced kitchenware.</p>	<p>Cleaning standards checked by owners to ensure compliance.</p> <p>All cleaning team members have the correct protective clothing and training on how to use correctly and instructions on hand washing, protective clothing disposal and well-being.</p> <p>Each property is cleaned at least 24hrs apart to avoid cross-contamination.</p>			/
Dealing with a guest who is unwell or infectious outbreak in your property.	The spread of an infection outbreak.		Place a what to do if you suspect you as a guest are ill or have an infectious outbreak document in the property including relevant phone numbers and actions required.			/
Changeover clean.	Contaminated accommodation/spread of Covid-19.		<p>All changeover cleans can only be completed once the guests have left the property.</p> <p>Cleaner's not showing symptoms of covid-19.</p> <p>PPE is available to cleaner when hoovering, changing beds and handling waste.</p> <p>All cleaning/maintenance procedures are adhered to and documented accordingly.</p>			/
Legionella.	Infection from Legionella from standing water if the property has been lying empty.		<p>Flush the whole water system for two minutes or more. First flush all toilets, then let the kitchen taps and the hand basin taps run for two minutes or more to let both hot and cold-water pass through.</p> <p>Flush the shower/s through and disinfect the showerhead/s. The shower head should be removed, and the shower run for two minutes. Finally, let any other taps run for two minutes.</p>			/